

CIPRIANI 42ND STREET

KEY TO NYC – PROOF OF VACCINATION PLAN

September 2021 – Updated 9.3.21

OVERVIEW

i In accordance with the Key to NYC vaccine requirement program issued by the Office of the Mayor of the City of New York, all New Yorkers and visitors age 12 and older will be required to show Proof of Vaccination to participate in various indoor activities including but not limited to commercial event and party venues.

Proof of Vaccination will also be required for all employees of Cipriani 42nd Street, Star Group Productions and Swoop NYC.

Children under 12 who are not yet eligible for the vaccine will be required to wear a mask and must be accompanied by a parent or guardian.

Unvaccinated guests over the age of 12 will not be permitted to enter the building for any event taking place at Cipriani 42nd Street.

These guidelines are issued by the City of New York and are subject to change.

1. Eligible Proof of Vaccination (POV)

i The following forms of POV will be eligible for admittance to an event or party at Cipriani 42nd Street:

- NYC COVID Safe App
- NYS Excelsior App
- **NJ State Docket App**
- A photo or hard copy of a CDC Vaccination card
- An official vaccine record
- A photo or hard copy of an official vaccination record of a vaccine administered outside of the United States for one of the following vaccines:
 - AstraZeneca/SK Bioscience
 - Serum Institute of India/COVISHIELD
 - Vaxzevria
 - Sinopharm
 - Sinovac
- Only the forms of proof outlined above will be accepted.
- **Guests are required to show valid photo I.D. (license, passport, REAL ID, etc) along with POV to enter the building**

2. Guest Arrival Process

i Every guest will need to provide one of the acceptable forms of Proof of Vaccination for admittance to the event on arrival before entering the building.

- Cipriani 42nd Street Security Covid Compliance Officers (CCO's) will be posted at the entrance to the Ballroom to screen each guest prior to entering the building.
- One (1) CCO will be assigned for every 200 guests expected to attend. In the event of a staggered arrival throughout the day or evening, (1) CCO will be assigned for every 200 guests expected to arrive during each arrival period.

- Host to assign a member(s) of their group (event planner or other designated individual) to accompany the CCO's at the door to assist any guests who do not have the required POV and are turned away in order to allow the CCO's to continue their screening process without interruption and to offer assistance to the guest in that scenario.

3. Communications

i Required and suggested communications regarding the POV requirements.

- Cipriani 42nd Street will display POV signage required by the City of New York at the entrance to the event space.
- The Host of the event will be responsible for communicating these guidelines to all invited guests, honorees, speakers, exhibitors and other attendees with a clear reminder that anyone unable to present an acceptable form of POV as outlined above will not be permitted to enter the building without exception.
 - The only acceptable exception is for children under the age of 12 who are accompanied by a parent or guardian who is able to show POV. The child will be required to remain masked throughout the entire event except when seated to eat or drink.
- If the Host engages an accredited vaccination verification service provider (ie, CrowdPass, VOW Digital Health, etc) this will help to prepare the guests in advance for the vaccination requirements, HOWEVER, this is not a replacement for presenting POV at the entrance to the building on the date of the event. If a guest does not present POV upon arrival they will not be able to enter the building regardless of whether they pre-registered with a verification service provider.

4. Additional Information

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- Please direct all inquiries regarding Proof of Vaccination at Cipriani 42nd Street to Deborah Mella.
Office: (646)-723-0826
Email: dmella@cipriani.com
- Additional information on the Key to NYC Covid safety guidelines can be found at the link below.
<https://www1.nyc.gov/site/doh/covid/covid-19-vaccines-keytonyc.page>